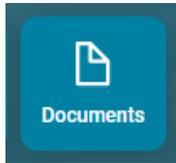


Enroll for eStatements

Login to online banking.

Click on the documents button.

This will take you to the enrollment screen.



Step 1 (optional)

Click **Details** to choose which accounts and document types you would like to enroll in eStatements.

Remove the check boxes from any documents you wish to receive on paper.

You may choose to receive your statements for your account(s) delivered via email and made available online through this site. To enroll your account(s) please follow the steps outlined below:

1. Account(s) and Document Enrollment
All available documents for all active accounts. **Details**

Step 2

Make sure your email address is correct.
If no email is listed, you must fill one in.

2. Please review the following email address. If not correct, please update it in the space shown.

email@email.com

Step 3

Read our terms and conditions. If you agree, check the box that says "I agree." Finish by clicking the "Enroll Now" button.

agreement otherwise governing the applicable account. It is your responsibility to review this Agreement including TruCommunity Bank's Privacy Policy from time to time in order to be aware of any such changes.

I agree to the listed terms.

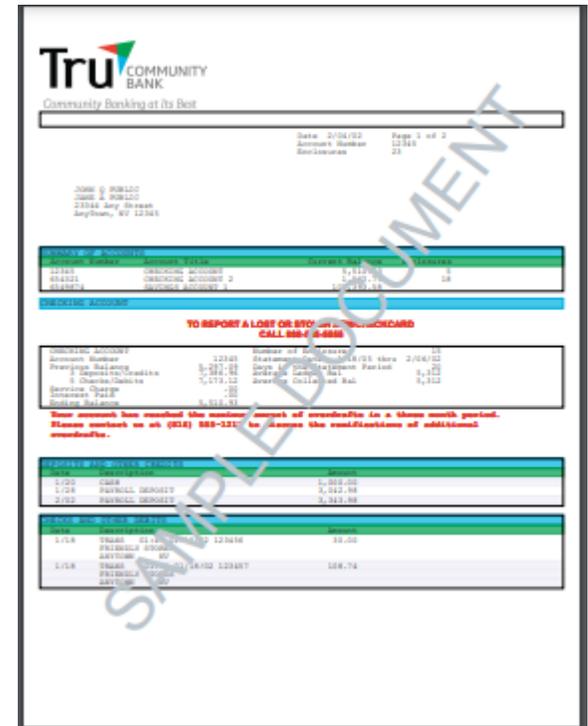
Click [here](#) to see a sample document.

Enroll Now

To see a sample statement, click the link in the lower right hand corner.

Confirmation

You'll receive an email from us any time you enroll or un-enroll.



CONGRATULATIONS

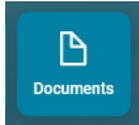
on going paperless and reducing waste!

Receiving Documents

You'll receive an email when your eStatement is ready. Your email will tell you to log onto your online banking to view your eStatement.

Viewing your statement

Log on to online banking as you normally would. Click on the documents button.



Click the link next to the statement you'd like to view or download.

Date	Description		
07/29/2022	Statements July 2022	View	Download
06/30/2022	Statements June 2022	View	Download
05/31/2022	Statements May 2022	View	Download
04/29/2022	Statements April 2022	View	Download

Retention

We retain statements online for 18 months.

Be sure to save your statements to your computer or a disk for future reference. It's best practice to keep a back up (such as a separate computer, CD or flash drive).

Please note you will only be able to view statements going forward from the date you enroll in eStatements.

Other Useful Tabs

◆ Sign up/changes

Make changes to electronic delivery

◆ Email Settings

Edit email address associated with electronic delivery

Security Reminders

- ◆ We will NEVER email you for personal information. Any email claiming to be the bank requesting personal information such as Social Security numbers, IDs, or Passwords should not be trusted or opened. Please alert us if this happens.
- ◆ Use a different password to access your online accounts than ones you use for other applications.
- ◆ Always log off your online banking session before leaving your computer.
- ◆ Refrain from using public computers or public WIFI while banking online.
- ◆ Keep your devices up to date.
- ◆ Enable multifactor authentication when possible.
- ◆ Sign up for banking alerts to stay informed on your accounts.

Self Enrollment

ELECTRONIC STATEMENT

User Guide



Community Banking at Its Best

Garrison

102 North Main Street | PO Box 339
Garrison, ND 58540
701.463.2262

Max

214 Main Street | PO Box 97
Max, ND 58759
701.679.2140

Turtle Lake

205 Main Street | PO Box 565
Turtle Lake, ND 58575
701.448.2323

Washburn

710 Main Avenue | PO Box 710
Washburn, ND 58577
701-462.3232